

HOLIDAYS

If you wish to take your child out of school to attend competitions or to take a holiday you need to complete a 'Request for Leave of Absence' form which is available from reception.

Request for leave of absence for the purpose of a holiday will only be granted in exceptional circumstances.

The Department of Education policy is that family holidays should not be taken in term time. We will not authorise leave of absence for the purpose of a holiday for any student unless there are exceptional circumstances. Such circumstances would not involve reasons concerning expense or convenience or, under most circumstances, difficulty in arranging leave.

Even in exceptional circumstances, the Headteacher is not required to give leave of absence. A student's attainment, attendance and the ability to catch up are taken into account as would be the degree of advance notice and frequency of previous requests.